Help Hope Live, Inc.

Financial Statements Years Ended September 30, 2019 and 2018



1835 Market Street, 3rd Floor Philadelphia, PA 19103

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Help Hope Live, Inc.

We have audited the accompanying financial statements of Help Hope Live, Inc. (a nonprofit organization), which comprise the statements of financial position as of September 30, 2019 and 2018, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Help Hope Live, Inc. as of September 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with U.S. generally accepted accounting principles.

BBD 21P

Philadelphia, Pennsylvania March 20, 2020

STATEMENTS OF FINANCIAL POSITION

September 30, 2019 and 2018

	<u>2019</u>	2018
ASSETS		
Cash	\$ 732,544	\$ 541,864
Prepaid expenses and other assets	46,965	32,769
Investments	19,530,240	20,369,767
Equipment and improvements, net	36,592	31,799
Total assets	<u>\$20,346,341</u>	<u>\$20,976,199</u>
LIABILITIES	•	•
Accounts payable and accrued expenses	<u>\$ 84,568</u>	<u>\$ 83,933</u>
NET ASSETS		
Without donor restrictions	2,574,263	998,744
With donor restrictions	17,687,510	19,893,522
Total net assets	20,261,773	20,892,266
Total liabilities and net assets	\$20,346,341	\$20,976,199

STATEMENTS OF ACTIVITIES

Years ended September 30, 2019 and 2018

		2019			2018	
	Without Donor	With Donor		Without Donor	With Donor	
	Restrictions	Restrictions	<u>Total</u>	Restrictions	Restrictions	<u>Total</u>
SUPPORT						
Contributions	A 440.007	• - - - - - - - - - -	• • • • • • • = =	• • • • • • • •	• • • • • • • • • • • • • • • • • • •	• • • • • • • • •
General contributions	\$ 419,967	\$ 5,829,690	\$ 6,249,657	\$ 167,643	\$ 6,151,795	\$ 6,319,438
In-kind contributions	7,500 967	-	7,500	-	-	-
United Way contributions Project/operating grants	46,298	10,425	11,392 46,298	368 8,250	15,489 596	15,857 8,846
Matching gifts and memorial contributions	5,571	- 103,509	109,080	2,303	119,255	121,558
Special events (net of expenses of \$63,742 and \$20,234, respectively)	77,418	103,509	77,418	50,510	119,200	50,510
Net assets released from restrictions	8,149,636	(8,149,636)	-	6,435,802	(6,435,802)	-
Total support	8,707,357	(2,206,012)	6,501,345	6,664,876	(148,667)	6,516,209
EXPENSES						
Program services						
Client services	606,959	-	606,959	649,003	-	649,003
Public education	134,370	-	134,370	176,670	-	176,670
Medical and medically-related assistance	5,381,902		5,381,902	6,247,791		6,247,791
Total program services	6,123,231		6,123,231	7,073,464		7,073,464
Supporting services						
Administrative	367,857	-	367,857	418,311	-	418,311
Fundraising	793,250		793,250	612,073		612,073
Total supporting services	1,161,107		1,161,107	1,030,384		1,030,384
Total expenses	7,284,338		7,284,338	8,103,848	-	8,103,848
CHANGE IN NET ASSETS BEFORE OTHER CHANGES	1,423,019	(2,206,012)	(782,993)	(1,438,972)	(148,667)	(1,587,639)
OTHER CHANGES						
Interest and dividend income, net of investment fees	340,410	-	340,410	322,313	-	322,313
Net realized and unrealized gain (loss) on investments	(187,910)		(187,910)	1,004,848		1,004,848
	152,500		152,500	1,327,161		1,327,161
CHANGE IN NET ASSETS	1,575,519	(2,206,012)	(630,493)	(111,811)	(148,667)	(260,478)
NET ASSETS						
Beginning of year	998,744	19,893,522	20,892,266	1,110,555	20,042,189	21,152,744
End of year	\$2,574,263	\$17,687,510	\$20,261,773	\$ 998,744	\$19,893,522	\$20,892,266

See accompanying notes

STATEMENT OF FUNCTIONAL EXPENSES

Year ended September 30, 2019

	Program Services			Supporting Services		
	Client <u>Services</u>	Public <u>Education</u>	Medical and Medically- Related Assistance	Administrative	Fund <u>Raising</u>	<u>Total</u>
Payroll	\$364,895	\$ 99,331	\$-	\$235,191	\$344,132	\$ 1,043,549
Payroll taxes and benefits	59,647	16,237	-	38,445	56,761	171,090
Registrations	-	-	-	-	5,436	5,436
Equipment lease	3,923	1,068	-	2,529	3,701	11,221
Office supplies	2,023	551	-	1,304	1,905	5,783
Printing and postage	2,844	774	-	1,833	2,683	8,134
Consulting and professional fees	17,189	-	-	15,758	16,210	49,157
Occupancy	30,444	-	-	27,910	28,712	87,066
Client and emergency grants	-	-	5,381,902	-	-	5,381,902
Client campaign expenses	-	-	-	-	271,153	271,153
Telephone	3,976	1,082	-	2,563	3,750	11,371
Technology services	27,637	7,523	-	17,813	26,065	79,038
Travel and meetings	10,242	2,788	-	6,601	9,659	29,290
Insurance	2,364	644	-	1,524	2,230	6,762
Depreciation	6,584	-	-	6,036	6,210	18,830
Public relations/marketing	10,301	2,804	-	6,639	9,715	29,459
Credit card processing	59,131	-	-	-	-	59,131
Donor awareness materials	4,210	1,146	-	2,713	3,972	12,041
Miscellaneous	1,549	422		998	956	3,925
	\$606,959	\$134,370	\$5,381,902	\$367,857	\$793,250	\$7,284,338

STATEMENT OF FUNCTIONAL EXPENSES

Year ended September 30, 2018

	Program Services			Supporting	Services	
	Client <u>Services</u>	Public Education	Medical and Medically- Related Assistance	Administrative	Fund <u>Raising</u>	<u>Total</u>
Payroll	\$361,775	\$123,639	\$-	\$223,769	\$225,946	\$ 935,129
Payroll taxes and benefits	54,487	18,621	-	33,702	34,028	140,838
Registrations	-	-	-	-	5,799	5,799
Equipment lease	4,657	1,592	-	2,880	2,908	12,037
Office supplies	2,597	887	-	1,606	1,622	6,712
Printing and postage	6,116	2,090	-	3,783	3,819	15,808
Consulting and professional fees	78,069	-	-	74,968	48,758	201,795
Occupancy	29,613	-	-	28,437	18,495	76,545
Client and emergency grants	-	-	6,247,791	-	-	6,247,791
Client campaign expenses	-	-	-	-	227,407	227,407
Telephone	5,841	1,996	-	3,613	3,649	15,099
Technology services	25,990	8,882	-	16,076	16,232	67,180
Travel and meetings	6,032	2,062	-	3,731	3,768	15,593
Insurance	1,145	391	-	708	716	2,960
Depreciation	18,416	-	-	17,685	11,502	47,603
Public relations/marketing	11,888	4,063	-	7,353	7,424	30,728
Credit card processing	42,377	-	-	-	-	42,377
Donor awareness materials	-	9,060	-	-	-	9,060
Miscellaneous		3,387				3,387
	\$649,003	\$176,670	\$6,247,791	\$418,311	\$612,073	\$ 8,103,848

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STATEMENTS OF CASH FLOWS

Years ended September 30, 2019 and 2018

	2019	2018
CASH FLOWS FROM OPERATING ACTIVITIES		<u> </u>
Change in net assets	\$ (630,493)	\$ (260,478)
Adjustments to reconcile change in net assets to net cash provided by (used for) operating activities		
Depreciation	18,830	47,603
Net realized and unrealized gain on investments	187,910	(1,004,848)
(Increase) decrease in Prepaid expenses and other assets	(14,196)	(5,364)
Increase (decrease) in Accounts payable and accrued expenses	635	41,644
Net cash used for operating activities	(437,314)	(1,181,443)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	(12,089,315)	(3,253,035)
Proceeds from the sale of investments	12,740,932	4,261,779
Acquisition of equipment and improvements	(23,623)	-
Net cash provided by investing activities	627,994	1,008,744
Net change in cash	190,680	(172,699)
CASH		
Beginning of year	541,864	714,563
End of year	\$ 732,544	\$ 541,864

NOTES TO FINANCIAL STATEMENTS

September 30, 2019 and 2018

(1) NATURE OF ORGANIZATION

Help Hope Live, Inc. (the **"Organization"**) was incorporated in 1983 and engages communities to organize, launch and sustain grassroots fundraising campaigns for uninsured medical expenses related to transplant and catastrophic injury and illness. Help Hope Live, Inc. helps families in financial crisis related to medical bills through a proven structure that both raises funds and pays uninsured medical expenses. Help Hope Live, Inc. also provides educational and emotional support.

(2) SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting and accordingly, reflect all significant receivables, payables and other liabilities.

Basis of Presentation

The Organization reports information regarding its financial position and activities according to the following classes of net assets:

Without donor restrictions

Net assets that are not subject to donor-imposed restrictions.

With donor restrictions

Net assets that are subject to donor-imposed restrictions that will be satisfied by actions of the Organization and/or the passage of time. When a restriction is satisfied, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as "net assets released from restrictions."

Also included in this category are net assets subject to donor-imposed restrictions that require the net assets to be maintained indefinitely while permitting the Organization to expend the income generated in accordance with the provisions of the contribution. There were no such net assets as of September 30, 2019 and 2018.

Estimates

The presentation of financial statements in conformity with U.S. generally accepted accounting principles ("GAAP") requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Investments

Investments are recorded in the statements of financial position at fair value, as determined based on quoted market prices. The fair value of alternative investments has been estimated using the net asset value per share. Cash equivalents classified as investments are short-term, highly liquid investments with original maturities of three months or more. Realized and unrealized gains and losses are included in the statements of activities. Dividend and interest income is recorded as earned.

The Organization invests in a professionally-managed portfolio that contains various types of securities (See Note 4). Such investments are exposed to market and credit risks. Due to the level of risk associated with such investments, and the level of uncertainty related to changes in the value of such investments, it is at least reasonably possible that changes in the near term would materially affect the investment balances and the amounts reported in the financial statements.

NOTES TO FINANCIAL STATEMENTS

September 30, 2019 and 2018

Fair Value Measurements of Assets and Liabilities

GAAP defines fair value as the price that would be received to sell an asset or paid to transfer a liability (i.e., the "exit price") in an orderly transaction between market participants at the measurement date. GAAP establishes a fair value hierarchy for inputs used in measuring fair value that maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring that the most observable inputs be used when available. Observable inputs are those that market participants would use in pricing the asset or liability based on market data obtained from sources independent of the Organization. Unobservable inputs reflect the Organization's assumptions about the inputs market participants would use in pricing the asset or liability developed based on the best information available in the circumstances. The fair value hierarchy is categorized into three levels based on the inputs as follows:

Level 1 – Valuations based on unadjusted quoted prices in active markets for identical assets or liabilities that the Organization has the ability to access. Since valuations are based on quoted prices that are readily and regularly available in an active market, valuation of these assets and liabilities does not entail a significant degree of judgment.

Level 2 – Valuations based on quoted prices in markets that are not active or for which all significant inputs are observable, either directly or indirectly.

Level 3 – Valuations based on inputs that are unobservable, that is, inputs that reflect the Organization's own assumptions.

Equipment and Improvements

Equipment and improvements are stated at cost, if purchased. Contributed equipment and improvements are recorded at fair value at the date of donation. The Organization capitalizes all expenditures for equipment in excess of \$1,500. Expenditures for major renewals and betterments that extend the useful lives of the equipment are capitalized. Expenditures for maintenance and repairs are charged to expenses as incurred. Depreciation is computed based on the straight line method over the estimated useful lives of the equipment and improvements ranging from 3 to 7 years.

Contributions

Contributions, including unconditional promises to give, are recognized as revenue when the related promise to give is received. Contributions of assets other than cash are recorded at their estimated fair value at the date of donation. Conditional promises to give are not included as revenue until such time as the conditions are substantially met.

Donations without restrictions received from the public are classified as "without donor restrictions" and are used for the Organization's general activities and for assistance grants to clients who have met the requirements listed in the Organization's client application. Donations, which are designated for a specified geographic region, are classified as "with donor restrictions." These donations are used exclusively for client assistance grants for uninsured transplant and catastrophic injury related expenses in those respective regions.

In-Kind Contributions and Donated Services

The Organization received volunteer labor during the year. In addition, numerous volunteers have donated their time and services to establish client campaigns in regions throughout the United States. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for recognition in accordance with accounting standards for such donated services.

The Organization records the value of contributed goods when there is an objective basis available to measure their value. Contributed goods are included as support in the accompanying statements of activities at their estimated values at the time received.

NOTES TO FINANCIAL STATEMENTS

September 30, 2019 and 2018

Income Tax Status

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

GAAP requires entities to evaluate, measure, recognize and disclose any uncertain income tax positions taken on their tax returns. GAAP prescribes a minimum threshold that a tax position is required to meet in order to be recognized in the financial statements. The Organization believes that it had no uncertain tax positions as defined by GAAP.

Concentration of Credit Risk

The Organization maintains its cash balances in financial institutions with insurance provided by the Federal Deposit Insurance Corporation. At times, these accounts may exceed the federally insured limit. Management does not believe there is a significant credit risk with these institutions.

Functional Allocation of Expenses

The costs of providing the various program and supporting services have been summarized in the accompanying statements of activities and functional expenses. Accordingly, certain expenses have been allocated among the programs and supporting services in reasonable ratios determined by management.

The financial statements have certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. Expenses that are allocated based on estimates of time and effort include payroll, payroll taxes and benefits. Expenses that are allocated based on the percentage of direct costs include equipment lease, offices supplies, occupancy, telephone, technology services and insurance.

Accounting Pronouncements Adopted

On August 18, 2016, FASB issued Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. The Organization has implemented ASU 2016-14 and adjusted the presentation in these financial statements accordingly.

(3) LIQUIDITY AND AVAILABILITY OF RESOURCES

The following reflects the Organization's financial assets as of the statement of financial position date, which has been reduced by financial assets not available within one year.

Cash Investments	\$ 732,544 19,530,240
Total financial assets	20,262,784
Less: financial assets not available for general operations within one year Restricted by donor for specific purposes or periods	(17,687,510)
Total financial assets available within one year	\$ 2,575,274

NOTES TO FINANCIAL STATEMENTS

September 30, 2019 and 2018

Liquidity Management

The Organization manages its liquidity and reserves following three guiding principles: operating within a prudent range of financial soundness and stability, maintaining adequate liquid assets to fund near-term operating needs, and maintaining sufficient reserves to provide reasonable assurance that long-term obligations will be discharged. The Organization regularly monitors liquidity required to meet its operating needs and other contractual commitments, while also striving to maximize the investment of its available funds.

The Organization has various sources of liquidity at its disposal, including cash, money market funds, fixed income securities, equities and alternative investments.

(4) INVESTMENTS

Investments are stated at fair value and are summarized as follows as of September 30, 2019 and 2018:

	<u>2019</u>	<u>2018</u>
Money market fund	\$ 671,205	\$ 808,693
Fixed income securities		
Corporate bonds	2,627,420	2,448,248
Foreign bonds	634,164	612,809
Equities		
Mutual funds	11,701,217	11,945,819
Real estate funds	976,709	812,048
Absolute return fund	195,682	890,132
Commodities	386,240	610,478
Alternative investments	2,337,603	2,241,540
Total investments	\$19,530,240	\$20,369,767

Investment income consisted of the following for the year ended September 30, 2019 and 2018:

	<u>2019</u>	<u>2018</u>
Unrealized appreciation (depreciation)	\$ (1,238,978)	\$ 96,994
Realized net gain	1,051,068	907,854
Net gain (loss) on investments	(187,910)	1,004,848
Interest and dividends	432,549	409,793
Investment management and advisory fees	(92,139)	(87,480)
Total return	<u>\$ 152,500</u>	<u>\$1,327,161</u>

Alternative investments consisted of the following at September 30, 2019:

	Fair value	Unfunded Commitments	Redemption <u>Frequency</u>	Redemption Notice Period
Independence Global Fund (a)	\$1,280,983	None	Quarterly	75 days
Liberty Special Strategies TD Fund (b)	1,056,620	None	Semi-Annual	90 days
	\$ 2,337,603			

(a) – This category includes investments in a pooled investment fund that seeks to improve overall portfolio diversification, outperform equities during bear markets and earn a competitive risk-adjusted return over a market cycle. The fair values of the investments in this category have been estimated using the net asset value per share. There are no initial lock-up restrictions at September 30, 2019.

NOTES TO FINANCIAL STATEMENTS

September 30, 2019 and 2018

(b) – This category includes investments in a pooled investment fund that seeks long-term capital appreciation principally through investing in investment funds managed by third-party investment managers which employ a variety of alternative investment strategies. The fair values of the investments in this category have been estimated using the net asset value per share. There are no initial lock-up restrictions at September 30, 2019.

(5) ASSETS AND LIABILITIES MEASURED AT FAIR VALUE ON A RECURRING BASIS

The following is a summary of assets and liabilities measured at fair value on a recurring basis and the valuation inputs used to value them at September 30, 2019 and 2018.

	2019							
	Fair <u>Value</u>				Significant Other Unobservable Input (Level 3)			
Investments								
Money market fund	\$	671,205	\$	671,205	\$	-	\$	-
Fixed income securities								
Corporate bonds		2,627,420	-		2,627,420			-
Foreign bonds		634,164	-		634,164		-	
Equities								
Mutual funds	1	1,701,217	1	1,701,217		-		-
Real estate funds		976,709		976,709	-			-
Absolute return fund		195,682		195,682	-			-
Commodities		386,240		386,240	-			-
Alternative investments								
measured at net asset								
value (a)		2,337,603		N/A	N	I/A	1	N/A
	<u>\$</u> 1	9,530,240	<u>\$</u> 1	3,931,053	\$ 3,2	61,584	\$	
	2018							

	2018							
Fair <u>Value</u>		Quoted Prices in Active Markets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Other Unobservable Inputs (Level 3)				
Investments								
Money market fund	\$ 808,693	\$ 808,693	\$-	\$ -				
Fixed income securities								
Corporate bonds	2,448,248	-	2,448,248	-				
Foreign bonds	612,809	-	612,809	-				
Equities								
Mutual funds	11,945,819	11,945,819	-	-				
Real estate funds	812,048	812,048	-	-				
Absolute return fund	890,132	890,132	-	-				
Commodities	610,478	610,478	-	-				
Alternative investments measured at net asset								
value (a)	2,241,540	N/A	N/A	N/A				
	<u>\$ 20,369,767</u>	<u>\$ 15,067,170</u>	\$ 3,061,057	<u>\$ -</u>				

(a) Certain investments that are measured at fair value using the net asset value per share practical expedient have not been classified in the fair value hierarchy. These investments have been included in this table to permit reconciliation to the amounts presented in the statements of financial position.

NOTES TO FINANCIAL STATEMENTS

September 30, 2019 and 2018

(6) EQUIPMENT AND IMPROVEMENTS

Equipment and improvements consist of the following as of September 30, 2019 and 2018:

	<u>2019</u>	<u>2018</u>
Computer equipment	\$ 63,627	\$ 40,004
Computer software and website development	678,350	678,350
Office equipment	11,651	11,651
Office furniture	16,962	16,962
Improvements	16,344	16,344
	786,934	763,311
Less accumulated depreciation	750,342	731,512
	<u>\$ 36,592</u>	<u>\$ 31,799</u>

Depreciation expense for the years ended September 30, 2019 and 2018 was \$18,830 and \$47,603, respectively.

(7) NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are predominantly available to pay uninsured medically related expenses for clients accepted into the program. Expenses may include items such as: hospital and doctor bills, deductibles and co-pays, medical insurance premiums, medications, home medical supplies/equipment, home healthcare, client lodging related to treatment, home accessibility, accessible transportation, and continued uninsured therapy and treatment. Investment income earned from assets with donor restrictions and administrative fees are used to defray the administrative costs of client services. Investment income including gains and losses earned on investments are recorded as activity without restrictions. Administrative fees are deducted from donations designated for client grants based on the fee percentage applicable to the type of donation received and are included in general contributions without donor restrictions on the statements of activities.

Net assets with donor restrictions are available and were released from restrictions for the following purposes as of and for the years ended as of September 30, 2019 and 2018:

	Sept	September 30, <u>2018</u>		Additions		<u>Releases</u>		September 30, <u>2019</u>	
Emergency assistance grants Medical and medically-related	\$	11,678	\$ 1	103,542	\$	(44,847)	\$	70,373	
assistance	19	9,880,483	5,8	340,082	(8	8,104,789)	17	7,615,776	
Memorial and other funds		1,361		-		-		1,361	
	<u>\$19</u>	9,893,522	\$5,9	943,624	\$(8	3 <u>,149,636</u>)	<u>\$17</u>	7,687,510	
	Sept	ember 30,	۸d	ditiono	B		-	ember 30,	
	Sept	ember 30, 2017	Ado	<u>ditions</u>	<u>R</u>	eleases	-	ember 30, 2018	
Emergency assistance grants Medical and medically-related	Sept \$	-	<u>Ado</u> \$	<mark>ditions</mark> 596	<u>R</u> (\$	eleases (93,398)	-	-	
	\$	2017	\$		\$		\$	2018	
Medical and medically-related	\$	2017 104,480	\$	596	\$	(93,398)	\$	2018 11,678	

NOTES TO FINANCIAL STATEMENTS

September 30, 2019 and 2018

In 2019, management determined and released challenge grants that were eligible to be awarded from the medical and medically-related assistance funds included in net assets with donor restrictions. Included in the amount released from restriction during the year ended September 30, 2019 is approximately \$1.2 million of those challenge grants.

(8) IN-KIND CONTRIBUTIONS

In-kind contributions for the year ended September 30, 2019 and 2018, consisted of the following:

	<u>2019</u>	<u>2018</u>
Rent	\$ 7,500	\$ -
Donated auction items and prizes for events	42,106	
	\$49,606	\$ -

Donated auction items and prizes for events are included on the statement of activities net of related special event expenses. In-kind rent is included as administration expenses on the statement of functional expenses.

(9) DEFINED CONTRIBUTION RETIREMENT PLAN

The Organization sponsors a defined contribution retirement plan under Internal Revenue Code 403(b) covering substantially all of its employees. The Organization made contributions to the plan in 2019 and 2018 on behalf of the employees in the amount of \$31,681 and \$27,303, respectively.

(10) COMMITMENTS

The Organization has an operating lease agreement for its office facilities which includes the payment of a monthly minimum rental payment and operating expenses. This lease expires in March 2020 and the future minimum lease payments remaining for the year ended September 30, 2020 is \$33,619. Total rent expense for the year ended September 30, 2019 and 2018 was \$73,191 and \$66,857, respectively.

(11) SUBSEQUENT EVENTS

Management has evaluated subsequent events through March 20, 2020, the date on which the financial statements were available to be issued. No material subsequent events have occurred since September 30, 2019 that would require recognition or disclosure in the financial statements.